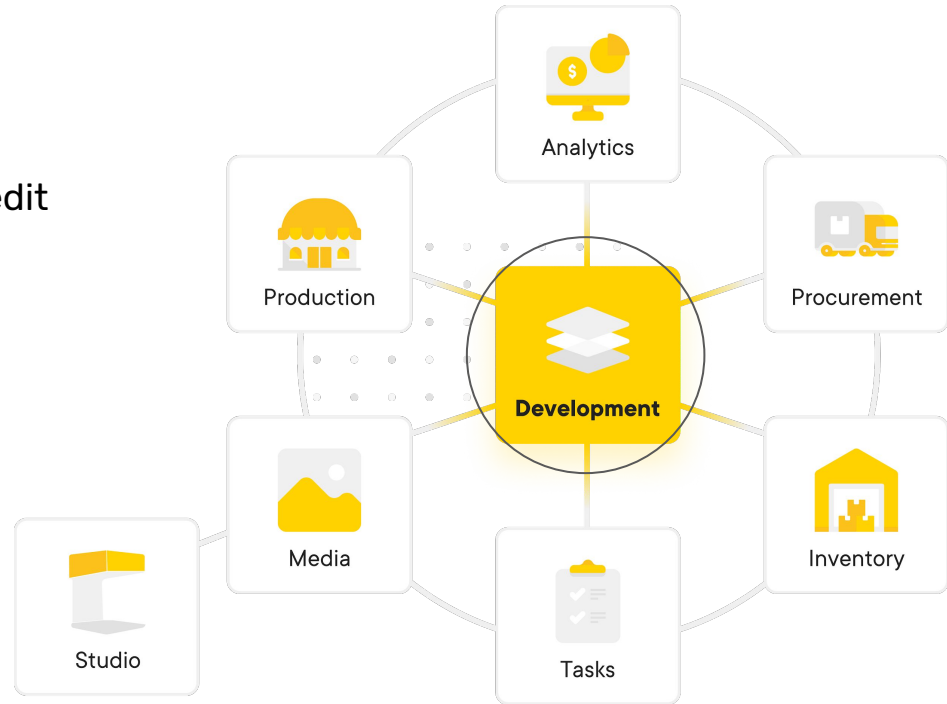# apicbase

Webinar: Ingredients

Create new ingredients and edit existing ingredients in Apicbase

What do you need?

- Product module

- Type of user: library user with edit permissions

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How to ask questions during the webinar?

Webinar is one-way, but you can ask questions in the <u>Q&A section</u> below. This can be done <u>anonymously or with your own name</u>. We will answer the questions at the end of the webinar. Very specific cases, will be discussed afterwards.

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Ingredients

Manual

- Create supplier first
- Useful for adding a few ingredients quickly
- Better idea of which fields are possible

Excel (Apicbase template)

- Supplier is created upon import
- Handy for first bulk import
- Fast bulk editing

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Examples

- Rice, 1 kg pack, costs 1 euro and supplier is Spices & More.
- Lemon juice, 1L bottle from Juices & Co. They always deliver in a pack of 6 bottles. The cost for the whole pack is 13 euros.
- Salmon, pieces of 30 g, always comes in a pack of 10. I buy it from supplier Fishy and the full pack costs 17.48 euros. We are going to indicate 'fish' in the allergens.
- Ribs, 1.5 kg pack. My supplier is Juicy Meat and the price is 10 euros per kg.

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Special cases

Ingredients are the basis for further use in the software. That is why it can be good to think in advance about how you will use the ingredients and how we can add them in the best possible way.

For instance:
Milk is used in several locations. However, I order from supplier A for the outlet in Antwerp and from supplier B for the outlet in Brussels. How I best enter this, depends on how I want to continue using my ingredient.

- Case 1: Milk with 2 suppliers
- Case 2: Making two ingredients of milk, namely "Milk Antwerp" and "Milk Brussels"

Special cases - case 1

Case 1: Milk with 2 suppliers

Influence on recipes:
The coffee with milk recipe has to be created once and can be assigned to both outlets.

Influence on orders:
Both suppliers are visible in the order list, because an ingredient can be assigned to a specific outlet, but a supplier cannot.
→ Solution: outlet uses the filters to have the correct supplier before placing an order.

Influence on stock:
No special influence. In the inventory count, the software will take into account the supplier that received and delivered the orders to calculate the inventory value.

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Special cases - case 2

Geval 2: Making two ingredients of milk, namely "Milk Antwerp" and "Milk Brussels"

Influence on recipes:
The recipe coffee with milk must be prepared twice: for Antwerp with the ingredient "Milk Antwerp" and for Brussels with the ingredient "Milk Brussels".

Influence on orders:
Only 1 supplier is visible in the order list. It is not possible to order from the wrong supplier.

Influence on stock:
No special influence. In the inventory count, the software will take into account the supplier that received and delivered the orders to calculate the inventory value.

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Support links

[Change user permissions](#)

[Add a new supplier](#)

[Starter guide: how to manage your ingredients?](#)
- [Adding and editing packages and pricing manually](#)
- [Importing packages and pricing through Excel](#)

[Adding custom fields (categories, sub categories and account categories)](#)

More articles on [support.apicbase.com](#)

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